



Warehouse Point Fire District

Fiscal Year 2023 / 2024

Annual Budget



Mission Statement

The Mission of the Warehouse Point Fire District and its agents is to protect life and preserve property within its territorial limits established by its charter in 1910.

As part of its mission it will provide fire prevention, fire suppression, limited rescue and medical services, and hazardous materials mitigation.

The Warehouse Point Fire District will provide sufficient training for its personnel and provide adequate equipment and facilities to carry out those services prescribed within this mission statement.

As part of this mission the Warehouse Point Fire District will lend its services to those communities requiring assistance provided the District has the current level available and sufficient coverage may be obtained to maintain a basic adequate level service to the Fire District and its residents.

Lastly, the requesting agency must reciprocate in any agreement providing equivalent services to the Warehouse Point Fire District.

WHPFD ANNUAL BUDGET FISCAL YEAR 2023/2024

Board of Fire Commissioners

Rachel Safford Chairman

John Burnham Vice-Chairman

Kevin Clynch Commissioner

Charlie Miller Commissioner

Austin Holden Commissioner

Charlie Nordell Commissioner

D. James Barton **District Treasurer**

James P Barton **Fire Chief**

2020 Budget Workshops

January 23, 2023 7pm, 89 Bridge Street, East Windsor 06088

February 27, 2023 7pm, 89 Bridge Street, East Windsor 06088

March 21, 2023 7pm 89 Bridge Street, East Windsor 06088

In the fiscal year 2023/2024 annual budget, the Fire District has taken steps to advance fire protection and prevention services for the Town of East Windsor.

- Continue to cover 7 nights a week from 11:00pm to 7:00am responding from the Stoughton Road fire station. This allows 2 fire emergency first responders available to respond quickly to any part of East Windsor.
- Enhanced fire prevention and fire code inspection and enforcement in order to inspect occupancies as required by state statute.
- Continue to build the capital improvement account to properly fund upcoming capital expenses.
- Enhance services to the public, operating out of the new administrative building located next to the Bridge Street Fire Station.
- Continue to keep volunteer recruitment and retention as a priority. We currently substitute daytime and nighttime help with part-time staff and mutual aid responses from neighboring departments.

Summary

Recruitment and retention

- Increase the length of service award program (LOSAP) for volunteers
- Continue recruiting efforts through the East Windsor High School.
- Increase volunteers in the fire service to delay the cost of full-time firefighters.

Budget Impact

- Potential 9.22% increase in operating budget.
- Utility cost greatly increased due to electric and fuel increases.
- Current part time staff raises due to the increased inflation rate across the country.

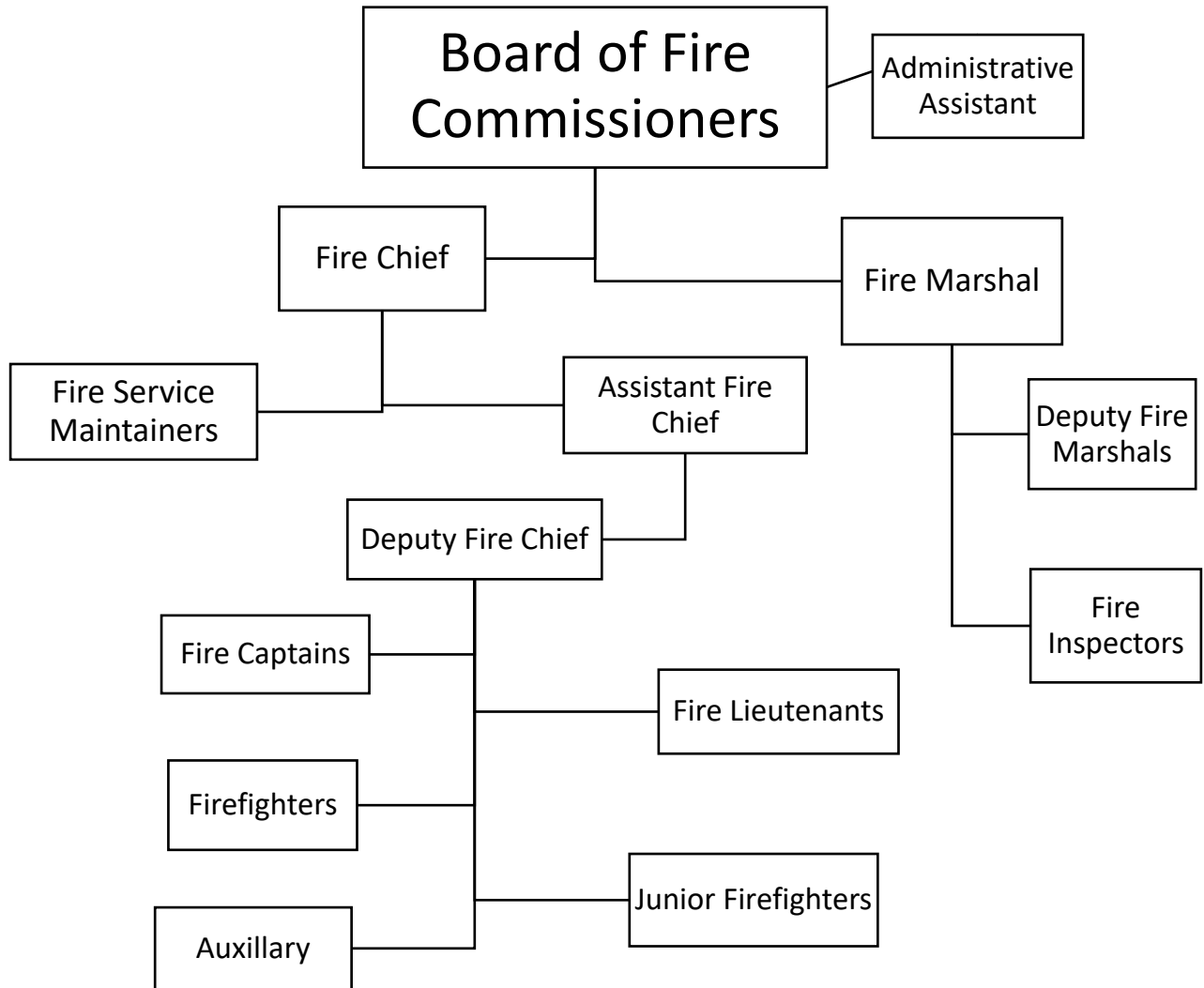
Rationale

- Projected increase in emergency responses 730 to 820
- Continue to provide fire services and public education to the citizens of East Windsor
- Insurance Services Organization (ISO) Public Protection Classification
Current rating 4-4Y top 20% of the country rating.

Expanded Services

- Emergency Fire Suppression Services
- Specialized Rescue Services
- Emergency Medical Services
- Volunteer Recruitment and Retention
- Fire Prevention and Education Services
- Fire Investigation
- Fire Code Inspection and Enforcement
- Public Education
- Junior Firefighter Explorer Program

Warehouse Point Fire District



Personnel Breakdown

Fire Commissioners	6	Fire Lieutenants	3
Fire Chief	1	Volunteer Firefighters	24
Assistant Fire Chief	1	Fire Service Maintainers	15
Deputy Fire Chief	vacant	Administrative Assistant	1
Captains	1	Captain / Safety Officer	0

WHPFD ANNUAL BUDGET FISCAL YEAR 2023/2024

District Grand List and Mil-Rate

Year	Grand List	Mil Rate
Year 2022/2023	497,073,710.00	1.95 mil-rate
Year 2023/2024	514,478,289.00	2.3 mil-rate

	FY 22/23	Utilities	Compensation	Utilities	Raises	% of Budget
	Budget	23-24 Change	23-24 Change	Jul 23 - Jun 24	Jul 23 - Jun 24	
Ordinary Income/Expense						
Income						
Fire Marshal Fees						
FM fee Finance Charge	0.00	0.00	0.00	0.00	0.00	
FM fees in collection	0.00	0.00	0.00	0.00	0.00	
All others requiring certificate	0.00	0.00	0.00	0.00	0.00	
Building & Additions						
Buildings and Additions 2000+	0.00	0.00	0.00	0.00	0.00	
Total Building & Additions	0.00	0.00	0.00	0.00	0.00	
Copy of Fire Report	0.00	0.00	0.00	0.00	0.00	
Hotel/Motel	0.00	0.00	0.00	0.00	0.00	
Liquor License	0.00	0.00	0.00	0.00	0.00	
Site Plan Review	0.00	0.00	0.00	0.00	0.00	
Fire Marshal Fees - Other	13,000.00	13,000.00	13,000.00	13,000.00	13,000.00	
Total Fire Marshal Fees	13,000.00	13,000.00	13,000.00	13,000.00	13,000.00	
Other Income						
money back on purchase of goods	0.00	0.00	0.00	0.00	0.00	
scrap metal	0.00	0.00	0.00	0.00	0.00	
Income for service						
I 91 calls	0.00	0.00	0.00	0.00	0.00	
Income for service - Other	0.00	0.00	0.00	0.00	0.00	
Total Income for service	0.00	0.00	0.00	0.00	0.00	
Unanticipated Taxes	0.00	0.00	0.00	0.00	0.00	
INSURANCE CLAIM PAYMENT	0.00	0.00	0.00	0.00	0.00	
CIRMA	0.00	0.00	0.00	0.00	0.00	
INURANCE Reimbursement	0.00	0.00	0.00	0.00	0.00	
Interest Earned	0.00	0.00	0.00	0.00	0.00	
Other Income - Other	0.00	0.00	0.00	0.00	0.00	
Total Other Income	0.00	0.00	0.00	0.00	0.00	
Taxes	969,293.73	212,552.00	0.00	1,181,845.73	0.00	
Total Income	982,293.73	225,552.00	13,000.00	1,194,845.73	0.00	

WHPFD ANNUAL BUDGET FISCAL YEAR 2023/2024

	FY 22/23	Utilities	Compensation	Utilities Totals	Compensation Totals	% of Budget
	Budget	23-24 Change	23-24 Change	Jul 23 - Jun 24	Jul 23 - Jun 24	
Expense						
66901 · *Reconciliation Discrepancies	0.00	0.00	0.00	0.00	0.00	
101 Administration						
CIP FUND payment	25,679.73	-25,679.73	0.00	0.00	25,679.73	-100.00%
108 · ANNUITY	15,300.00	0.00	0.00	15,300.00	15,300.00	0.00%
101 · Bank Fees	200.00	0.00	0.00	200.00	200.00	0.00%
102 · Computer Equipment/Software						
102-8 · amazon	0.00	0.00	0.00	0.00	0.00	
102-7 · Computer Equipment Software	4,000.00	0.00	0.00	4,000.00	4,000.00	0.00%
102-6 · Salamander Accountability System	482.00	0.00	0.00	482.00	482.00	0.00%
102-4 · zoom	0.00	0.00	0.00	0.00	0.00	
102-3 · Fire House Software	10,520.00	0.00	0.00	10,520.00	10,520.00	0.00%
102-2 · I AM RESPONDING	660.00	0.00	0.00	660.00	660.00	0.00%
102-1 · QuickBooks Fee	380.00	0.00	0.00	380.00	380.00	0.00%
Total 102 · Computer Equipment/Software	16,042.00	0.00	0.00	16,042.00	16,042.00	0.00%
103 · Copier Lease/Maintenance						
103-3 · QTR Copy Rate	0.00	0.00	0.00	0.00	0.00	
103-2 · Savin C307	0.00	0.00	0.00	0.00	0.00	
103-1 · Savin 2554	0.00	0.00	0.00	0.00	0.00	
103-4 Savin C307	0.00	0.00	0.00	0.00	0.00	
103 · Copier Lease/Maintenance - Other	2,200.00	1,920.00		4,120.00	2,200.00	87.27%
Total 103 · Copier Lease/Maintenance	2,200.00	1,920.00	0.00	4,120.00	2,200.00	87.27%
105 · Health Fitness	3,000.00	0.00	0.00	3,000.00	3,000.00	0.00%
106 · Insurance						
106-2 · VFIS	45,000.00	7,750.00		52,750.00	45,000.00	17.22%
106-1 · Worker Comp	23,000.00		690.00	23,000.00	23,690.00	0.00%
Total 106 · Insurance	68,000.00	7,750.00	690.00	75,750.00	68,690.00	11.40%
114 · Medical Expenses	5,000.00	0.00	0.00	5,000.00	5,000.00	0.00%
107 · Membership Fees	800.00	800.00		1,600.00	800.00	100.00%
112 · Office Expense						
112-1 · Office Supplies	1,600.00	0.00	0.00	1,600.00	1,600.00	0.00%
112-2 · Permits/dues	200.00	0.00	0.00	200.00	200.00	0.00%
112-3 · Postage	300.00	0.00	0.00	300.00	300.00	0.00%
Total 112 · Office Expense	2,100.00	0.00	0.00	2,100.00	2,100.00	0.00%
117 · Professional Fees						
117-5 · Debt Service	180,083.00	-3,000.00		177,083.00	180,083.00	-1.67%
117-2 · Accounting Services	13,500.00	1,500.00		15,000.00	13,500.00	11.11%
117-3 · Legal & Professional Fees	2,000.00	0.00	0.00	2,000.00	2,000.00	0.00%
117-1 · Legal Notices	600.00	0.00	0.00	600.00	600.00	0.00%
117-4 · TAX COLLECTION	19,385.00	1,205.00		20,590.00	19,385.00	6.22%
Total 117 · Professional Fees	215,568.00	-295.00	0.00	215,273.00	215,568.00	-0.14%
Total 100 Administration	353,889.73	-15,504.73	690.00	338,385.00	354,579.73	-4.38%

WHPFD ANNUAL BUDGET FISCAL YEAR 2023/2024

	FY 22/23	Utilities	Compensation	Utilities Totals	Compensation Totals	% of Budget
	Budget	23-24 Change	23-24 Change	Jul 23 - Jun 24	Jul 23 - Jun 24	
Door Security System	1,296.00	648.00		1,944.00	1,296.00	50.00%
201-2 · 81 Bridge Street				0.00	0.00	
81 · 81 bridge street tax payment	0.00	0.00	0.00	0.00	0.00	
Domestic Water 81 bridge street	0.00	500.00	0.00	500.00	0.00	#DIV/0!
81 Bridge Street Snow Removal	4,000.00	-4,000.00	0.00	0.00	4,000.00	-100.00%
81 Bridge Street Phone lines	620.00	820.00	0.00	1,440.00	620.00	132.26%
81 Bridge street heating oil	3,000.00	1,000.00	0.00	4,000.00	3,000.00	33.33%
81 Bridge Street Sewer tax	425.00	0.00	0.00	425.00	425.00	0.00%
Electricity 81 Bridge Street	4,075.00	2,000.00	0.00	6,075.00	4,075.00	49.08%
Total 201-2 · 81 Bridge Street	12,120.00	320.00	0.00	12,440.00	12,120.00	2.64%
226 · Fire Alarm monitoring	1,500.00	0.00	0.00	1,500.00	1,500.00	0.00%
200-1 · Hose Company One				0.00	0.00	
201-d · Hose Company Water	0.00	0.00	0.00	0.00	0.00	
200-1c · Hose Company WPCA	425.00	0.00	0.00	425.00	425.00	0.00%
200-1b · Hose Company Gas	1,500.00	500.00	0.00	2,000.00	1,500.00	33.33%
200-1a · Hose Company Electric	1,075.00	0.00	0.00	1,075.00	1,075.00	0.00%
Total 200-1 · Hose Company One	3,000.00	500.00	0.00	3,500.00	3,000.00	16.67%
201 · Building Maintenance & Repairs				0.00	0.00	
81 Bridge Street costs	0.00	0.00	0.00	0.00	0.00	
201 · Building Maintenance & Repairs - Other	27,500.00	0.00	0.00	27,500.00	27,500.00	0.00%
Total 201 · Building Maintenance & Repairs	27,500.00	0.00	0.00	27,500.00	27,500.00	0.00%
204 · Cleaning Suppl/Kitchen Suppl				0.00	0.00	
204-2 · Cleaning Supplies	1,500.00	0.00	0.00	1,500.00	1,500.00	0.00%
204-1 · District food/beverage	1,700.00	300.00		2,000.00	1,700.00	17.65%
Total 204 · Cleaning Suppl/Kitchen Suppl	3,200.00	300.00	0.00	3,500.00	3,200.00	9.38%
225 · District Dispatch	16,028.00	7,000.00		23,028.00	16,028.00	43.67%
207 · Electricity	13,000.00	7,000.00	0.00	20,000.00	13,000.00	53.85%
208 · Fire Extinguishers	500.00	300.00	0.00	800.00	500.00	60.00%
209 · Fire Sprinkler				0.00	0.00	
209-1 · Sprinkler Water	0.00	0.00	0.00	0.00	0.00	
209 · Fire Sprinkler - Other	3,700.00	0.00	0.00	3,700.00	3,700.00	0.00%
Total 209 · Fire Sprinkler	3,700.00	0.00	0.00	3,700.00	3,700.00	0.00%
211 · Furnace Service	500.00	200.00		700.00	500.00	40.00%
212 · Generators	1,350.00	2,750.00		4,100.00	1,350.00	203.70%
214 · Cable/Internet	2,500.00	200.00	0.00	2,700.00	2,500.00	8.00%
215 · Lawn Care	3,800.00	2,200.00	0.00	6,000.00	3,800.00	57.89%
216 · Natural Gas	10,000.00	5,000.00	0.00	15,000.00	10,000.00	50.00%
222 · Sewer Taxes	850.00	0.00	0.00	850.00	850.00	0.00%
221 · Snow Removal	9,000.00	6,000.00		15,000.00	9,000.00	66.67%
213 · Station Phones	2,520.00	576.00	0.00	3,096.00	2,520.00	22.86%
224 · Domestic Water	1,000.00	200.00	0.00	1,200.00	1,000.00	20.00%
Total 200 Facilities	113,364.00	33,194.00	0.00	146,558.00	113,364.00	29.28%

WHPFD ANNUAL BUDGET FISCAL YEAR 2023/2024

	FY 22/23	Utilities	Compensation	Utilities Totals	Compensation Totals	
	Budget	23-24 Change	23-24 Change	Jul 23 - Jun 24	Jul 23 - Jun 24	% of Budget
301 Fire Equipment				0.00	0.00	
Fire Gear/Uniforms				0.00	0.00	
305 · FSM UNIFORMS	2,000.00	0.00	0.00	2,000.00	2,000.00	0.00%
310 · Protective Clothing	15,000.00	0.00	25,000.00	15,000.00	40,000.00	0.00%
Total Fire Gear/Uniforms	17,000.00	0.00	0.00	17,000.00	17,000.00	0.00%
301 · Breathing App Flow Testing	3,589.00	0.00	0.00	3,589.00	3,589.00	0.00%
302 · Breathing Apparatus Replacement	4,000.00	0.00	0.00	4,000.00	4,000.00	0.00%
303 · Radio/Communication	1,000.00	0.00	0.00	1,000.00	1,000.00	0.00%
304 · Ext. Agents	500.00	0.00	0.00	500.00	500.00	0.00%
306 · Haz Mat Materials	1,000.00	0.00	0.00	1,000.00	1,000.00	0.00%
307 · Hose & Ladders Replacement	2,000.00	0.00	0.00	2,000.00	2,000.00	0.00%
308 · Medical Equip	1,000.00	0.00	0.00	1,000.00	1,000.00	0.00%
311 · Rescue Equip	1,600.00	0.00	0.00	1,600.00	1,600.00	0.00%
312 · Safety Equip	500.00	0.00	0.00	500.00	500.00	0.00%
Total 300 Fire Equipment	32,189.00	0.00	0.00	32,189.00	32,189.00	0.00%
401 Fire Apparatus				0.00	0.00	
405 · IPAD CAD MDT SERVICE	3,800.00	500.00	0.00	4,300.00	3,800.00	13.16%
401 · Fire Pumps/Annual Testing				0.00	0.00	
401-1 · Pump Testing	0.00	0.00	0.00	0.00	0.00	
401 · Fire Pumps/Annual Testing - Other	6,000.00	0.00	0.00	6,000.00	6,000.00	0.00%
Total 401 · Fire Pumps/Annual Testing	6,000.00	0.00	0.00	6,000.00	6,000.00	0.00%
402 · General Repairs & Maintenance	30,000.00	0.00	0.00	30,000.00	30,000.00	0.00%
404 · Vehicle Fuel				0.00	0.00	
404-1 · Diesel Fuel Truck	0.00	0.00	0.00	0.00	0.00	
404-2 · Unleaded	0.00	0.00	0.00	0.00	0.00	
404 · Vehicle Fuel - Other	7,000.00	7,500.00	0.00	14,500.00	7,000.00	107.14%
Total 404 · Vehicle Fuel	7,000.00	7,500.00	0.00	14,500.00	7,000.00	107.14%
Total 400 Fire Apparatus	46,800.00	8,000.00	0.00	54,800.00	46,800.00	17.09%

	FY 22/23	Utilities	Compensation	Utilities Totals	Compensation Totals	
	Budget	23-24 Change	23-24 Change	Jul 23 - Jun 24	Jul 23 - Jun 24	% of Budget
601 Training				0.00	0.00	
606 · Professional Development	4,000.00	1,000.00		5,000.00	4,000.00	25.00%
601 · Fire Fighters	5,000.00	2,000.00		7,000.00	5,000.00	40.00%
604 · Medical/Haz Mat Training	1,000.00	0.00	0.00	1,000.00	1,000.00	0.00%
605 · Training Equipment & Supplies	600.00	0.00	0.00	600.00	600.00	0.00%
Total 600 Training	10,600.00	3,000.00	0.00	13,600.00	10,600.00	28.30%

WHPFD ANNUAL BUDGET FISCAL YEAR 2023/2024

	FY 22/23	Utilities	Compensation	Utilities Totals	Compensation Totals	
	Budget	23-24 Change	23-24 Change	Jul 23 - Jun 24	Jul 23 - Jun 24	% of Budget
66000 · *Payroll Expenses				0.00	0.00	
*Payroll Expenses tax penalty/p	0.00	0.00	0.00	0.00	0.00	
66000 · *Payroll Expenses - Other	38,207.00	0.00	1,150.00	38,207.00	39,357.00	0.00%
Total 66000 · *Payroll Expenses	38,207.00	0.00	1,150.00	38,207.00	39,357.00	0.00%
701 · Administrative Assistant	18,020.00	0.00	1,441.60	18,020.00	19,461.60	0.00%
703 · Chief Engineer	2,000.00	0.00	0.00	2,000.00	2,000.00	0.00%
711 · Assistant Chief Stipend	10,000.00		-5,000.00	10,000.00	5,000.00	0.00%
704 · Fire Chief	27,560.00	0.00	2,080.00	27,560.00	29,640.00	0.00%
712 · FSM Hours				0.00	0.00	
712-1 · FSM WEEKLY HOURS	235,377.00	0.00	13,548.00	235,377.00	248,925.00	0.00%
712-2 · FSM Hours CALLBACK	7,000.00	0.00	17,000.00	7,000.00	24,000.00	0.00%
712 · FSM Hours - Other	0.00	0.00	0.00	0.00	0.00	
Total 712 · FSM Hours	242,377.00	0.00	30,548.00	242,377.00	272,925.00	0.00%
705 · Incentives/Stipends	30,000.00		15,000.00	30,000.00	45,000.00	0.00%
Total 700 Compensation	368,164.00	0.00	45,219.60	368,164.00	413,383.60	0.00%
1201 · Fire Marshal				0.00	0.00	
FM Equipment	1,000.00	0.00	0.00	1,000.00	1,000.00	0.00%
1202 · FM Cellular Phone				0.00	0.00	
tablets	0.00	0.00	0.00	0.00	0.00	
1202 · FM Cellular Phone - Other	1,460.00	0.00	0.00	1,460.00	1,460.00	0.00%
Total 1202 · FM Cellular Phone	1,460.00	0.00	0.00	1,460.00	1,460.00	0.00%
1203 · Fire Inspectors	17,935.00	0.00	3,495.80	17,935.00	21,430.80	0.00%
1204 · Fire Marshal	30,867.00	0.00	3,290.80	30,867.00	34,157.80	0.00%
1210 · Fire Investigations		0.00	7,885.50	0.00	7,885.50	
1209 · Fire Marshal Training	1,025.00	0.00	1,281.25	1,025.00	2,306.25	0.00%
1208 · FMO Uniforms / Protective Cloth	1,000.00	0.00	0.00	1,000.00	1,000.00	0.00%
1207 · FM Postage/Legal Fees	300.00	0.00	0.00	300.00	300.00	0.00%
1205 · FM Mileage reimbursement	700.00	0.00	0.00	700.00	700.00	0.00%
1206 · FM Book/Materials	3,000.00	0.00	0.00	3,000.00	3,000.00	0.00%
Total 1200 · Fire Marshal	57,287.00	0.00	15,953.35	57,287.00	73,240.35	0.00%

WHPFD ANNUAL BUDGET FISCAL YEAR 2023/2024

	FY 22/23	Utilities	Compensation	Utilities Totals	Compensation Totals		
	Budget	23-24 Change	23-24 Change	Jul 23 - Jun 24	Jul 23 - Jun 24	% of Budget	
Total Expense	\$982,293.73	\$28,689.27	\$61,862.95	\$1,010,983.00		2.92%	<i>% Just utilities</i>
Net Ordinary Income	\$0.00				\$1,044,156.00	6.30%	<i>% Just Raises</i>
Capital Improvement Projects	\$0.00	\$109,000.00			\$1,072,845.95	9.22%	<i>% together</i>
					\$1,181,845.95		<i>Total Budget expenses</i>

The Chart below illustrates the increases with the Fiscal Year 2023/2024 Mil-Rate of 2.3.

For Example, if your home is valued at \$200,000.00 dollars, fire services will cost you \$70.00 dollars more than the last fiscal year.

Home Assessment value	Mil Rate		Increase per year	Annual Tax Liability	Increase per Month	Amount per Week	Increase per Day
\$136,320.00	1.95	0.00195		\$265.82	\$22.15	\$5.11	\$0.73
\$136,320.00	2.3	0.0023	\$47.71	\$313.54	\$26.13	\$6.03	\$0.86
\$200,000.00	1.95	0.00195		\$390.00	\$32.50	\$7.50	\$1.07
\$200,000.00	2.3	0.0023	\$70.00	\$460.00	\$38.33	\$8.85	\$1.26
\$250,000.00	1.95	0.00195		\$487.50	\$40.63	\$9.38	\$1.34
\$250,000.00	2.3	0.0023	\$87.50	\$575.00	\$47.92	\$11.06	\$1.58