



Warehouse Point Fire District
Meeting Minutes
Monday October 4, 2021
Station 138, 89 Bridge Street East Windsor
Time: 7pm

Call to order: 7:02

Attendance:

Present: Louis Flynn, Kevin Clynych, Austin Holden, Charlie Miller, Charlie Nordell

Absent: Rachel Safford

Added Agenda Items: Motion to congratulate Chief Barton and all who helped with the dedication, everyone did a wonderful job, Louis Flynn, Austin Holden second. All in favor

Treasurers Report: We are at 34% spent, this does reflect our first payment for the debt service and a few other bills that are front-loaded.

Snow removal has 6000.00 in budget and the new contract came in higher than that. Motion to approve the treasurer report as presented by Treasurer Jim Barton, Charlie Nordell, Austin Holden second. All in favor

Clerks Report:

-Approval of meeting minutes: Motion to approve the meeting minutes from 9/13/2021 regular monthly meeting Charlie Nordell, Kevin Clynych second. All in favor

Chairperson's Report

-Town Communication: I have been in communication with the chairman of the Broad Brook Fire Commission.

Station 1 Building Addition Committee:

-Clerk of the Works Update: They have not been back to fix the roof, the roof has not leaked again, but they will still come back to take a look and repair it. We did pass the final inspection with the building inspector.

We hold the retainage until the roof is repaired.

-Firetruck progress report: the truck inspection trip will be Oct 19-24 and will be delivered by the end of the month.

-Payment requests: motion to sign the payment of \$12644.31 for final payment (not including retainage fee) to Crocker Builders Charlie Nordell and Charlie Miller. All in favor

New Business:

-Snow removal: Discussion: We received the contract from Austin Landscaping for snow removal for the current year, there is an increase to his charges of \$3000.00 which would make the total \$9000.00, this was not budgeted for.

To have snow removed from the property via machines would be extra. We cannot put salt on the concrete, it will ruin it. Discussion of snow removal services. We need to figure out what we expect.

Kevin: I think we should put this out to bid. Louis: what if we invite Josh to our next meeting and discuss this contract. We need a few things changed in the contract that is specific to our needs.

Charlie Nordell, I would be worried about getting bids this late in the season. Charlie Miller: I am good with having him come to discuss. Austin Holden: I am a newer member, have we been happy with his service?

Commission: yes, Austin Landscaping has been handling snow removal since 2017 and we have been very happy with the service. **Chief:** I don't think we should put salt anywhere on the driveway. **Lou:** I think each commissioner should take a look at the contract, send in any questions to Jill, and then the Chief and I will meet with Josh. **Barton:** I think you should write down what you are looking for, changes in the contract, and be prepared to vote next meeting. **Austin:** how do we get our questions answered? **Lou:** we will talk to Josh before the next meeting, email questions to jill.

The Chief will call the concrete company to ask what should be used on the driveway. Discussion of the bid process and contract: Motion to table contract with Austin Landscaping until the next meeting Charlie Nordell, Austin holden second. All in favor

-Discussion of sharing Fire Marshal costs Discussion of the costs for the FM office. Books, stamps, iPad, phone charges, training, vehicle fees, uniform, and clothing are all on the list of sharable items. Kevin: They gave the vehicle to BBFD, not us. I would not be a fan of paying for things on the FM town-owned car. **Lou:** The MOU is between the town and BBFD, not us. **Jim Barton:** This would be part of another negotiation; they might ask if we ask us if we are asking them for shared costs. **Septate non-yearly costs before sending to them. These numbers are only used when purchased. Jim Barton:** you just need to identify the shared costs, give historical data. As you incur these costs you share them.

Motion to authorize chairman Flynn to submit the FM shared costs for supplies, equipment Charlie Nordell, Kevin Clynch second. All in favor

Old Business:

-New software update: we received a quote to move to the new software immediately, this cost would be \$6600.00. I think we need to move immediately. Annually it would be \$5215.00. Motion to approve the software change to ESO from the current software immediately for \$6665.00 Charlie Nordell, Austin holden second. All in favor

- Review and discussion of the draft District Charter: NA

-Update of Hose Company 1: The deed is recorded. The district owns the Hose company. Motion to pay the bills for the Hose Company as of Oct 4th Charlie Nordell, Austin holden second. All in favor

-Update of Fire Marshal Vehicle: Lights are being updated.

Fire Marshal Report: No new projects, added action items to the report to show what we do more clearly. Discussion of report.

Motion to approve the fire marshals report as presented Austin Holden Kevin Clynch second. All in favor

Fire Chief's Report: 59 calls for September

Key system complete. Motion to approve the report of the chief as presented Charlie Nordell Charlie Miller second.

Correspondence NA

Public Session: Glen: I hate to beat a dead horse, but there is going to be a lot of snow coming off the roof, who will be responsible for the removal? There still has not been a full separation between the town and the Broad Brook Fire Commission, the district pays the town to collect taxes, BBFD gets free use of the building and that is just a few things.

Barton: Hose company, I want to make sure we will get full responsibility for the bills so we don't owe the department. Do we have a lot of people that have not paid FM fees? If yes, what are we doing about this? **Rich:** I don't think it's a large number. We need to figure out how to get them to pay. **Discussion of the fee schedule. Barton:** I do know that if it's an ordinance, it can't be changed. This has been going on for a year.

Executive Session

Adjournment: Motion to adjourn 8:35 Charlie Nordell, Charlie miller second. All in favor