



WAREHOUSE POINT FIRE DISTRICT
Meeting Minutes
Monday July 6, 2020
Station 138, 89 Bridge Street East Windsor
Time: 7pm

Call to Order: 7:21

Attendance: Rachel Safford, Louis Flynn, Kevin Clynch, Charlie Miller, Charlie Nordell, Austin Holden

Swearing in of Austin Holden, Charlie Miller, Kevin Clynch by Louis Flynn.

Added Agenda Items: New software for the fire department

Treasurers Report: We are 97% spent with a few outstanding bills. We should be able to return some money to the fund balance. Motion to approve the treasurer report as presented Rachel Safford, Kevin Clynch second. All in favor

Clerks Report:

May 4, 2020: Motion to approve the meeting minute for May 4, May 18, and June 9, 2020 Charlie Miller, Kevin Clynch second. All in favor

Chairperson's Report

-Town Communication

Charlie Nordell, the town has submitted the write-up to the lawyer and waiting to hear back. They want to run it by BBFD to see if they are in agreement with it.

New Business:

-Annual Meeting Business

Election of a chairman of the commission, Kevin Clynch nominates Louis Flynn Second Charlie Miller. Motion to close nomination Charlie Nordell, Rachel Safford second. All in favor
Chairman Louis Flynn, all in favor

Discussion of financial advisor: we need a lawyer to give advice on the funds we would like to borrow. I have a woman that Carl Landolina recommended to me that we could use, she would bill us \$100.00 per hour through Carl's office. She would help us with advice on the information need to get the projects done regarding the firehouse addition and the purchase of a new fire truck. Chief and I have given her everything she needs and we should hear back from her in the next 5 days.

To elect:

Gentry Carrubba nominated by Richard Austin, second by James Barton for District Clerk.
Motion to close nominations by James Barton, second by Charlie Miller. All in favor

D J Barton Nominated by Louis Flynn for District Treasurer, second by James Barton. Charlie Nordell motioned to close nominations, second by James Barton. All in favor

James P Barton nominated by Charlie Nordell for District Tax Collector, second by Jim Barton. Charlie Nordell motioned to close nominations, second by Charlie Miller. All in favor

District auditors: Fred Orris, nominated by James Barton, second by Richard Austin; Jeff Bryett by James Barton, second by Richard Austin; Motion to close nominations by Charlie Nordell, second by Rachel Safford. All in favor

To take action on the operating budget of \$733,489 and the Capital Expenditures Budget of \$92,007.51 for the fiscal year 2020/2021. James Barton, Richard Austin second. All in favor

To allow the Board of Commissioners to borrow money to cover operating expenses for the District, when deemed necessary. James Barton, Rachel Safford all in favor

To allow the Board of Commissioners to transfer funds from one-line account to another to cover any projected deficit that may occur James Barton, Richard Austin second. All in favor

Old Business:

- District Bid Procedures

- Casino

- Expansion of District

- Other sources of funds: Chief Barton is working on a grant, it would replace all SCBA equipment, 450,000.00. If we get the grant, we would need to come up with 25% of the cost they fund 75% of the request. Grants are competitive process.

Fire Marshal Report: The FM office is back up and running. I would like to replace firehouse software with the new ESO software. They specialize in hospital and ambulances. They gave us a special rate of 2250.00, it has a FM part built in, next year it will be 2990.00. They would like us to sign 2year contracts. Rich will call ESO to get a better understanding of the contracts and send the information out the commission for the next meeting before a motion on the software is made.
Motion to approve the FM report Charlie Nordell, Charlie Miller second. All in favor

Fire Chief's Report: June 69 calls, station one was painted, budget was completed, I am tracking all covid-19 expenses. Discussion of the CIP projects. Rachel, by the next meeting we should be able to discuss the projects. Motion to approve the chiefs report as presented Charlie Nordell, Charlie Miller second. All in favor

Correspondence: NA

Public Session: Mike Balf, I would like to talk about the two project that were approved and the commission is doing nothing but dragging out the projects. You have done nothing to move on these projects. How long does it take to get a contract started? I though you are were going to lease purchase both projects. You have money in the budget that came from district tax payers. I think this needs to be more of a priority. If you stand at the front of the building when the fire truck pulls out the building shakes, we need the addition. I make the perdition that you will not get this done until next year. Louis, I have no objection to either project, this is more complicated than you are making it out to be, we have made a lot of progress. We had a drive-up vote. Rachel, I think we need a time line. Louis, we need a letter from a lawyer to be able to borrow this kind of money.

James Barton, the first step is to ask the district voters, we need info on the cost, the way it will be paid for. We need the tax payer permission. How are we paying for this person to look into the money? We didn't budget for this person? How many hours will it take her? Louis, I don't know Jim 9000. Charlie, we have \$1500.00 in the line for legal expenses for this fiscal year. Kevin, here we are, everyone is upset that we are not moving forward. We need to move forward. I don't want to be on a commission that is not going to do this right. If we are getting upset about spending 1000.00 to get advice on these projects how can we spend 2 million. Discussion of CIP projects.

Executive Session:

Adjournment: Motion to adjourn the meeting 8:35 Rachel Safford, Kevin Clynch second. All in favor

Submitted by Jill Caron