



**Warehouse Point Fire District
Meeting Agenda
Monday March 1, 2021
Station 138, 89 Bridge Street East Windsor
Time: 7pm**

**Topic: District Monthly Meeting
Time: Mar 1, 2021 07:00 PM Eastern Time (US and Canada)**

**Meeting ID: 818 3905 7230
Passcode: 907994
Dial by your location
+1 929 205 6099 US (New York)
Meeting ID: 818 3905 7230
Passcode: 907994**

Attendance

Added Agenda Items

Treasurers Report

Clerks Report:

- Approval of meeting minutes: 2/8/20201
- Approval of budget workshop 2/22/2021

Chairperson's Report

- Town Communication
- Project updates

Station 1 Building Addition Committee:

- Clerk of the Works Update
- Status of Budget
- Fire truck progress report

New Business:

- Discussion of the 2021-2022 Budget
- Review and discussion of the draft District Charter
- Discussion of Hose Company 1

Old Business:

- New software update

Fire Marshal Report

- Discuss of Fire Marshal Fees

Fire Chief's Report

Correspondence

Public Session

Executive Session

Adjournment



**BOARD OF FIRE COMMISSIONERS OF THE
WAREHOUSE POINT FIRE DISTRICT**

**Special Meeting Agenda
Monday February 22, 2021
Station 138, 89 Bridge Street East Windsor
Time: 7pm**

Call to Order: 7:02

Attendance: Present: Austin Holden, Charlie Miller, Charlie Nordell, Kevin Clynych, Rachel Safford
Absent: Louis Flynn

Budget workshop:

Budget discussion, review of grand list, at 1.9 mills the grand list would give the district revenue of \$954994.31. We have a couple of options to move forward. 1. Adjust some lines, add money to contingency, and CIP. Contingency can be up to 3%, we could have \$27,000.00 in that line and put \$14,000.00 in CIP for the new door system.

Any remaining money could be put into CIP. Changes to the draft 2021-2022 budget:

The software update will be more the first year, Add \$1000.00 to that line 102

We will need to heat the addition, put back \$2000.00 into the gas line for heating line 216

Generators needed some work; this will come out of Building Maintenance line 201

Add \$2500.00 back into the Building Maintenance line 201 \$27,500.00

1.8 mills would give the district \$904,000.00, Jim Barton: I would not recommend going in this direction, the grand list is always subject to change.

The last action the budget was \$903,804.00

Rich Austin: The Hose Company was once owned by the District, they quick deeded it over to the department a few years back. The Fire Department is no longer bringing in income like it once was with the carnival, fundraisers, and stuff. The Fire Department is struggling to maintain the building and pay monthly costs. The monthly cost is for heating, electricity. The District is already paying for insurance and stores some of its equipment at the Hose Company currently. We might need to quick deed the property back to the district or have the district pay rent. I estimate the cost of the Hose Company to be about \$2500.00 annually. The building needs some repairs, to be painted and more.

Chief, we do have money from Tony D to cover things like painting. We could add a line in the operating budget for the Hose Company. We need more discussion, data about adding this to the District budget.

Rich will have data for the next commission meeting. Motion to add a line to the operating budget 201-A Hose Company One Austin Holden, Charlie Miller second. All in favor

Motion to amend the motion to include the amount of \$3000.00 for line 201-1A Hose Company One

Austin Holden, Charlie Miller second. All in favor

Add \$100.00 to the tax collection line

Add \$1000.00 to the firefighter training line, if one firefighter goes to Fire 1 it is \$1600.00

Total operating budget: \$928,405.00

Tax income 1.9 mill \$954,944.00

Door System CIP \$14,000.00

Fire Marshal Fees \$13,000.00

Contingency \$13,000.00

CIP \$12,589.00

Total Expense \$967,994.00

Total Income \$967,994.00

Adjournment:

Motion to adjourn the meeting at 8:02 Rachel Safford, Charlie Miller second. All in favor

Warehouse Point Fire District
Profit & Loss Budget vs. Actual
July 1, 2020 through February 25, 2021

	Jul 1, '20 - Feb 25, 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Fire Marshal Fees	3,831.00	0.00	3,831.00	100.0%
All others requiring certificat				
Building Plan Review	9,541.00	0.00	9,541.00	100.0%
Buildings and Additions 2000+				
Total Building Plan Review	9,541.00	0.00	9,541.00	100.0%
Burning Permits	75.00	0.00	75.00	100.0%
Copy of Fire Report	10.00	0.00	10.00	100.0%
Educational	100.00	0.00	100.00	100.0%
Final CO Inspection	56.31	0.00	56.31	100.0%
Liquor License	460.00	0.00	460.00	100.0%
Nursing Home and Healthcare	100.00	0.00	100.00	100.0%
Site Plan Review	40,990.00	0.00	40,990.00	100.0%
Fire Marshal Fees - Other	0.00	15,540.00	-15,540.00	0.0%
Total Fire Marshal Fees	55,163.31	15,540.00	39,623.31	355.0%
Other Income				
Mileage from town FM	292.40	0.00	292.40	100.0%
returned check repayment	180.00	0.00	180.00	100.0%
GRANT	1,483.00	0.00	1,483.00	100.0%
DEPARTMENT REPAYMENT	165.00	0.00	165.00	100.0%
OVERPAYMENT	0.96	0.00	0.96	100.0%
CIRMA	338.00	0.00	338.00	100.0%
EXTRA DUTY FIRE WATCH	562.50	0.00	562.50	100.0%
Interest Earned	1,305.87	0.00	1,305.87	100.0%
524 - Sale of Equipment	2,000.00	0.00	2,000.00	100.0%
Total Other Income	6,327.73	0.00	6,327.73	100.0%
Taxes				
contingency taxes	14,000.00	14,000.00	0.00	100.0%
taxes CIP	92,007.51	92,007.51	0.00	100.0%
Taxes - Other	704,097.43	703,968.00	139.43	100.0%
Total Taxes	810,104.94	809,965.51	139.43	100.0%
Total Income	871,595.98	825,505.51	46,090.47	105.6%
Gross Profit	871,595.98	825,505.51	46,090.47	105.6%
Expense				
66901 - *Reconciliation Discrepancies	3.00	0.00	3.00	100.0%
100 Administration				
108 - ANNUITY	8,411.12	15,000.00	-6,588.88	56.1%
101 - Bank Fees	510.34	0.00	510.34	100.0%
101-2 - Service Charge	0.00	200.00	-200.00	0.0%
101 - Bank Fees - Other	0.00			
Total 101 - Bank Fees	510.34	200.00	310.34	255.2%
102 - Computer Equipment/Software				
102-4 - zoom	95.60	0.00	95.60	100.0%
102-3 - Fire House Software	660.00	2,660.00	-2,000.00	24.8%
102-2 - I AM RESPONDING	0.00	600.00	-600.00	0.0%
102-1 - Quickbooks Fee	192.22	300.00	-107.78	64.1%
102 - Computer Equipment/Software - Other	1,909.26	1,000.00	909.26	190.9%

Warehouse Point Fire District
Profit & Loss Budget vs. Actual
July 1, 2020 through February 25, 2021

	Jul 1, '20 - Feb 25, 21	Budget	\$ Over Budget	% of Budget
Total 102 · Computer Equipment/Software	2,957.09	4,560.00	-1,702.92	62.7%
103 · Copier Lease/Maintenance				
103-3 · QTR Copy Rate	202.82	0.00	202.82	100.0%
103-2 · Savin C307	560.80	0.00	560.80	100.0%
103-1 · Savin 2554	881.12	0.00	881.12	100.0%
103 · Copier Lease/Maintenance - Other	0.00	2,200.00	-2,200.00	0.0%
Total 103 · Copier Lease/Maintenance	1,644.74	2,200.00	-555.26	74.8%
105 · Health Fitness	0.00	3,000.00	-3,000.00	0.0%
106 · Insurance				
106-2 · VFIS	28,867.00	39,000.00	-10,133.00	74.0%
106-1 · Worker Comp	10,923.00	23,000.00	-12,077.00	47.5%
Total 106 · Insurance	39,790.00	62,000.00	-22,210.00	64.2%
114 · Medical Expenses	1,760.85	5,000.00	-3,239.15	35.2%
107 · Membership Fees	427.42	800.00	-372.58	53.4%
112 · Office Expense				
112-1 · Office Supplies	565.52	1,600.00	-1,034.48	35.3%
112-2 · Permits/dues	0.00	200.00	-200.00	0.0%
112-3 · Postage	110.00	330.00	-220.00	33.3%
Total 112 · Office Expense	675.52	2,130.00	-1,454.48	31.7%
117 · Professional Fees				
117-5 · Debt Service	0.00	0.01	-0.01	0.0%
117-2 · Accounting Services	13,725.00	13,000.00	725.00	105.6%
117-3 · Legal & Professional Fees	525.00	1,500.00	-975.00	35.0%
117-1 · Legal Notices	324.24	1,000.00	-675.76	32.4%
117-4 · TAX COLLECTION	16,202.10	16,422.00	-219.90	98.7%
Total 117 · Professional Fees	30,776.34	31,922.01	-1,145.67	96.4%
Total 100 Administration	86,853.41	126,812.01	-39,958.60	68.5%
200 Facilities				
201 · Building Maintenance & Repairs	17,301.69	30,000.00	-12,698.31	57.7%
204 · Cleaning Suppl/Kitchen Suppl				
204-2 · Cleaning Supplies	670.93	1,000.00	-329.07	67.1%
204-1 · District food/beverage	1,335.03	1,700.00	-364.97	78.5%
Total 204 · Cleaning Suppl/Kitchen Suppl	2,005.96	2,700.00	-694.04	74.3%
225 · District Dispatch	15,572.60	18,325.00	-2,752.40	85.0%
207 · Electricity	6,357.17	11,000.00	-4,642.83	57.8%
208 · Fire Extinguishers	0.00	500.00	-500.00	0.0%
209 · Fire Sprinkler				
209-1 · Sprinkler Water	2,140.15	3,700.00	-1,559.85	57.8%
209 · Fire Sprinkler - Other	472.00	0.00	472.00	100.0%
Total 209 · Fire Sprinkler	2,612.15	3,700.00	-1,087.85	70.6%
211 · Furnace Service	517.75	500.00	17.75	103.6%
212 · Generators	1,350.00	1,350.00	0.00	100.0%
214 · Cable/Internet	1,453.31	2,500.00	-1,046.69	58.1%
215 · Lawn Care	1,025.00	3,800.00	-2,775.00	27.0%
216 · Natural Gas	5,856.80	10,000.00	-4,143.20	58.6%

Warehouse Point Fire District
Profit & Loss Budget vs. Actual
July 1, 2020 through February 25, 2021

	Jul 1, '20 - Feb 25, 21	Budget	\$ Over Budget	% of Budget
222 · Sewer Taxes	808.00	800.00	8.00	101.0%
221 · Snow Removal	4,500.00	6,000.00	-1,500.00	75.0%
213 · Station Phones	1,028.15	1,900.00	-871.85	54.1%
224 · Domestic Water	484.77	1,000.00	-515.23	48.5%
Total 200 Facilities	60,873.35	94,075.00	-33,201.65	64.7%
300 Fire Equipment				
301 · Breathing App	3,984.84	2,000.00	1,984.84	199.2%
302 · Breathing Apparatus Replacement	566.80	6,000.00	-5,433.20	9.4%
303 · Radio/Communication	730.03	1,000.00	-269.97	73.0%
304 · Ext. Agents	0.00	500.00	-500.00	0.0%
306 · Haz Mat Materials	0.00	1,000.00	-1,000.00	0.0%
307 · Hose & Ladders Replacement	0.00	2,000.00	-2,000.00	0.0%
308 · Medical Equip	558.00	500.00	58.00	111.6%
309 · Nozzels and Valves	0.00	1,000.00	-1,000.00	0.0%
310 · Protective Clothing	0.00	2,000.00	-2,000.00	0.0%
305 · FSM UNIFORMS	0.00	15,000.00	-13,505.97	10.0%
310 · Protective Clothing - Other	1,494.03			
Total 310 · Protective Clothing	1,494.03	17,000.00	-15,505.97	8.9%
311 · Rescue Equip	36.58	1,600.00	-1,563.42	2.3%
312 · Safety Equip	0.00	500.00	-500.00	0.0%
Total 300 Fire Equipment	7,370.28	33,100.00	-25,729.72	22.3%
400 Fire Apparatus				
401 · Fire Pumps/Annual Testing	1,346.80	0.00	1,346.80	100.0%
401-2 · Hose Testing	0.00	6,000.00	-6,000.00	0.0%
401 · Fire Pumps/Annual Testing - Other	0.00			
Total 401 · Fire Pumps/Annual Testing	1,346.80	6,000.00	-4,653.20	22.4%
402 · General Repairs & Maintenance				
Fire Marshal SUV	433.55	0.00	433.55	100.0%
402 · General Repairs & Maintenance - Other	13,638.02	32,000.00	-18,361.98	42.6%
Total 402 · General Repairs & Maintenance	14,071.57	32,000.00	-17,928.43	44.0%
404 · Vehicle Fuel				
404-1 · Diesel Fuel Truck	2,331.65	0.00	2,331.65	100.0%
404-2 · Unleaded	784.48	0.00	784.48	100.0%
404 · Vehicle Fuel - Other	0.00	7,000.00	-7,000.00	0.0%
Total 404 · Vehicle Fuel	3,116.13	7,000.00	-3,883.87	44.5%
Total 400 Fire Apparatus	18,534.50	45,000.00	-26,465.50	41.2%
600 Training				
606 · Professional Development	1,174.99	4,000.00	-2,825.01	29.4%
601 · Fire Fighters	2,161.99	3,000.00	-838.01	72.1%
604 · Medical/Haz Mat Training	0.00	1,000.00	-1,000.00	0.0%
605 · Training Equipment & Supplies	279.80	600.00	-320.20	46.6%
Total 600 Training	3,616.78	8,600.00	-4,983.22	42.1%
700 Compensation				
714 · EXTRA DUTY FIRE WATCH	562.50	0.00	562.50	100.0%

Warehouse Point Fire District
Profit & Loss Budget vs. Actual
July 1, 2020 through February 25, 2021

	Jul 1, '20 - Feb 25, 21	Budget	\$ Over Budget	% of Budget
66000 - Payroll Expenses	19,701.01	38,000.00	-18,298.99	51.8%
701 - Administrative Assistant	10,410.00	17,000.00	-6,590.00	61.2%
703 - Chief Engineer	1,000.00	2,000.00	-1,000.00	50.0%
711 - Assistant Chief Stipend	6,605.24	10,000.00	-3,394.76	66.1%
704 - Fire Chief	17,166.67	26,000.00	-8,833.33	66.0%
712 - FSM Hours				
712-1 - FSM WEEKLY HOURS	129,623.00	235,377.00	-105,754.00	55.1%
712-2 - FSM Hours CALLBACK	9,552.75	0.00	9,552.75	100.0%
Total 712 - FSM Hours	139,175.75	235,377.00	-96,201.25	59.1%
705 - Incentives/Stipends	15,527.00	30,000.00	-14,473.00	51.8%
Total 700 Compensation	210,148.17	358,377.00	-148,228.83	58.6%
1200 - Fire Marshal				
1202 - FM Cellular Phone	797.56	1,460.00	-662.44	54.6%
1203 - Fire Inspectors	8,242.00	16,920.00	-8,678.00	48.7%
1204 - Fire Marshal	15,656.00	29,120.00	-13,464.00	53.8%
1209 - Fire Marshal Training	50.00	1,025.00	-975.00	4.9%
1208 - FMO Uniforms / Protective Cloth	0.00	1,000.00	-1,000.00	0.0%
1207 - FM Postage/Legal Fees	138.95	500.00	-361.05	27.8%
1205 - FM Mileage reimbursement	176.83	500.00	-323.17	35.4%
1206 - FM Book/Materials	175.00	3,000.00	-2,825.00	5.8%
Total 1200 - Fire Marshal	25,236.34	53,525.00	-28,288.66	47.1%
Payroll Expenses	114.13	0.00	114.13	100.0%
Total Expense	412,749.96	719,489.01	-306,739.05	57.4%
Net Ordinary Income	458,846.02	106,016.50	352,829.52	432.8%
Net Income	458,846.02	106,016.50	352,829.52	432.8%

Warehouse Point Fire District
Balance Sheet
 As of February 23, 2021

	Feb 23, 21
ASSETS	
Current Assets	
Checking/Savings	
WHPFD Truck 2 account	200,000.00
Building Addition station 1	745,764.26
District Main Checking	
Contingency	14,000.00
Unexpended Fund Balance	158,200.75
CIP FUND	345,559.08
District Main Checking - Other	377,884.89
Total District Main Checking	895,644.72
District Checking 5552	316.56
Total Checking/Savings	1,841,725.54
Other Current Assets	
investments-restricted	258,477.00
Prepaid Expense	15,000.00
Total Other Current Assets	273,477.00
Total Current Assets	2,115,202.54
Fixed Assets	
Vehicles	
2049 · P/A Truck 2	1,000,000.00
2045 · Engine 638	235,157.35
2047 · Rescue 138	304,927.87
2048 · Engine 1	388,269.91
2036 · Ladder Truck	879,555.62
FM vehicle	7,500.00
Forestry Truck 2017	62,349.00
Vehicles - Other	685,600.00
Total Vehicles	3,563,359.75
2099 · Accumulated Depreciation	-2,557,803.77
2023 · Breathing Apparatus	73,628.33
2018 · Coats, Boots & Helmets	104,973.87
2015 · Fire Boat, Motor & Trailer	4,241.18
2016 · Fire Fighting Equipment	
AED Relacement 2019	5,997.00
2016 · Fire Fighting Equipment - Other	134,202.20
Total 2016 · Fire Fighting Equipment	140,199.20
2010 · Firehouse-W.P.	
2010-1 · Addition on station one	54,235.74
Storage Shed	6,855.10
Air Conditioner station one	10,089.17
2010 · Firehouse-W.P. - Other	176,396.86
Total 2010 · Firehouse-W.P.	247,576.87
2013 · Firehouse - Company Two	
A/C UNIT STATION TWO 2019	10,820.00
Station 2 roof 2018-2019	29,038.79
2013 · Firehouse - Company Two - Other	647,524.87
Total 2013 · Firehouse - Company Two	687,383.66
2028 · Hazardous Mat Equipment	6,798.69
2030 · Hose	24,697.48
2009 · Land	62,110.00
2035 · Miscellaneous Equipment	98,587.92
2019 · Office Equipment	84,800.16
2017 · Radio Equipment	66,039.43
2034 · Safety Equipment	23,053.14
Total Fixed Assets	2,629,645.91

Warehouse Point Fire District
Balance Sheet
 As of February 23, 2021

	Feb 23, 21
TOTAL ASSETS	4,744,848.45
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
3050 · Accounts Payable	-34,893.03
Total Accounts Payable	-34,893.03
Other Current Liabilities	
Bond loan 2020	2,000,000.00
Lease Forestry truck payable	20,782.94
24000 · *Payroll Liabilities	-2,076.04
2110 · Direct Deposit Liabilities	-1,037.93
Payroll Liabilities	
CT Income Tax	-3,764.42
Federal Taxes (941/944)	-3,255.82
Payroll Liabilities - Other	-172.42
Total Payroll Liabilities	-7,192.66
Total Other Current Liabilities	2,010,476.31
Total Current Liabilities	1,975,583.28
Long Term Liabilities	
LOSAP Liability	248,639.00
Total Long Term Liabilities	248,639.00
Total Liabilities	2,224,222.28
Equity	
900 · Fund Balance	183,097.77
460 · Net Assets Invested in Capital	1,575,410.34
32000 · Retained Earnings	303,272.04
Net Income	458,846.02
Total Equity	2,520,626.17
TOTAL LIABILITIES & EQUITY	4,744,848.45



**Warehouse Point Fire District
Special Meeting Minutes
Monday February 8, 2021
Station 138, 89 Bridge Street East Windsor
Time: 7pm**

Call to order: 7pm

Attendance:

Present: Rachel Safford, Austin Holden, Charlie Miller, Louis Flynn

Absent: Charlie Nordell, Kevin Clynych

Added Agenda Items

Treasurers Report: Discussion of the current budget.

Motion made by Rachel Safford to approve the treasurer report as presented by Treasurer Jim Barton, Austin Holden second.

All in favor

Clerks Report:

-Approval of meeting minutes: 1/4/2021

Motion made by Rachel Safford to approve the minutes of 1/4/2021 as written, Charlie Miller second. All in favor

-Budget workshop 1/25/2021

Motion made by Charlie Miller to approve the minutes of 1/25/2021 as written, Austin Holden second. All in favor with Rachel Safford abstain

Chairperson's Report

-Town Communication: NA

-Project updates: NA

-Fire Marshal-A meeting will be set up with the town to discuss the sharing items and services between East Windsor and the District.

Station 1 Building Addition Committee:

-Clerk of the Works Update: we did get approval from planning and zoning with conditions. Russo will update the drawings. The building will be delivered on March 10th, we will store the supplies in the church parking lot with their permission. Louis, the model you made Chief is great, looks good. Discussion of the look of the building. We will start at the end of the month pending we get all the approvals. Discussion of the first bill from Crocker Building. Motion made by Rachel Safford to pay \$19318.44 to Crocker Builder, Austin Holden second. All in favor

-Firetruck progress report: NA

New Business:

- Review and discussion of the draft District Charter: Louis, you did a great job, I would like to see everyone go over the draft.

Discussion of article 9 section 4, this section needs to be changed to 3% instead of 1%.

Old Business:

-New ESO software update: 10 departments are thinking about using ESO, the quote from last year is not good anymore. I have been looking into another very similar program, we would get a lot more with this new system for the same price.

Fire Marshal Report

38 inspection for January.

-Discuss Fire Marshal Fees: The changes I made were to the building addition was based on square footage, I made the change to a flat rate of \$4.00 per \$1000.00. I was not aware that I needed to get approval to make this change. I added a few more inspection categories. A fire watch fee should be added to the list at the current rate.

A new list will be developed and sent out to commissioners. Jim Barton: We need to follow the schedule. Motion made by Rachel Safford to approve the FM report as presented by Rich Austin, second by Charlie Miller. All in favor

Fire Chief's Report: I have been working on the grant which will be submitted this week. During the snowstorm, we had a structure fire. We had both stations staffed which helped us respond quickly.

Motion to approve the Chiefs report as presented Austin Holden, Charlie Miller second. All in favor

Everyone needs to complete sexual harassment training; I will email the link out to everyone.

Correspondence: NA

Public Session: NA

Executive Session: NA

Adjournment: Budget meeting- March 22 pending approval

Motion to adjourn the meeting at 7:54 Rachel Safford, Charlie Miller second. All in favor

**Warehouse Point Fire District
Proposed Budget
FY 2021-2022
Budget completed on 2/22/21**

Proposed Budget 2021 / 2022

Budget Summary

Use Current CIP	
Computer Upgrade	
Gas Meters	\$6,000.00
Ward Smoke Filters	\$46,754.00
	\$52,754.00

CIP Balance	\$345,553.66
Unexpended Fund Balance	\$158,200.75
Total	\$503,754.41

	% Increase	% W Contingency
Fiscal Year 20/21	\$833,489.00	
Fiscal Year 21/22 Increase	\$194,916	23.39%
	\$208,915.63	25%

	Income	Expenses
Total amount collected by taxes at 1.9 MR	\$954,994	
Total Operating Budget		\$928,405
Total Anticipated Fire Marshal Fees	\$13,000	\$13,000
Total Door Project CIP		\$14,000
Total Anticipated Fire Marshal Fees		
Total Amount from Taxes After Budget CIP	\$12,589	
Total	\$967,994	\$967,994

**Warehouse Point Fire District
Proposed Budget
FY 2021-2022**

Revised 2/23/2021

July 1, 2021 - June 30, 2022 FY 2020/2021 FY 2021/2022

Expenses	Budget		Adjusted	% of Change	Notes
100 Administration					
104 Contingency FUND	\$14,000	(\$14,000)	\$0	-100%	
108 Annuity	\$15,000	\$300	\$15,300	2%	Increase to completely fund the annuity
101 Bank Fees			\$0		
101-2 Service Charge			\$0		
101 Bank Fees Other	\$200		\$200	0%	
102 Computer Equipment Software			\$0		
102-1 Firehouse Software / ESO	\$2,660	\$2,860	\$5,520	108%	ESO Upgrade and Interface
102-2 I AM Responding	\$600		\$600	0%	
102-3 QuickBooks Fee	\$300		\$300	0%	
102-4 Payroll Software / Timesheets		\$5,000	\$5,000	#DIV/0!	Payroll system and time management for district employees
102-5 Salamander Accountability System	\$0	\$482	\$482	#DIV/0!	Accountability System Annual Fee
101 Computer Equipment Software-other	\$1,000	\$3,000	\$4,000	133.33%	Update 3 Computers on the firehouse
103 Copier Lease / Maintenance					
103-3 QTR Copy Rate	\$2,200		\$2,200		
103-2 Savin C307	\$3,000		\$3,000	0%	
103-1 Savin 2554					
Total 103 Copier Lease / Maintenance	\$2,200		\$2,200	0%	
105 Health & Fitness					
106 Insurance					
106-2 VFIS	\$39,000		\$39,000	0%	
106-1 Workers Comp	\$23,000		\$23,000	0%	
114 Medical Expenses / Physicals	\$5,000		\$5,000	0%	
107 Membership Fees	\$800		\$800	0%	
112 Office Expense					
112-1 Supplies	\$1,600		\$1,600	0%	
112-2 Permits / Dues	\$200		\$200	0%	
112-3 Postage	\$330	(\$30)	\$300	-9%	
117 Professional Fees					
117-2 Accounting	\$13,000	\$500	\$13,500	4%	
117-3 Legal & Professional Fees	\$1,500	\$500	\$2,000	0%	
117-1 Legal Notices	\$1,000		\$1,000	0%	
117-4 Tax Collection	\$16,422	\$2,678	\$19,100	16%	
117-5 Debt Services	\$0	\$184,083	\$184,083	#DIV/0!	
Total 100 Administrative	\$140,812	\$185,373	\$326,185	132%	

Warehouse Point Fire District
Proposed Budget
FY 2021-2022

	FY 2020/2021		FY 2021/2022		
	Budget		Adjusted		% of Change
200 Facilities					
201 Building Maintenance & Repairs	\$30,000		\$27,500		0%
Hose Co 1		(\$2,500)	\$3,000		
204 Cleaning Supplies Kitchen Supplies					
204-2 Cleaning Supplies	\$1,000	\$500	\$1,500		50% Additional Cleaning for COVID
204-1 District Food Beverage	\$1,700		\$1,700		0%
Total 204 Cleaning Supplies Kitchen Sup					
225 Dispatch fees	\$18,325	(\$2,297)	\$16,028		-13% Reduction
207 Electricity	\$11,000		\$11,000		0%
208 Fire Extinguishers	\$500		\$500		0%
209 Fire Sprinklers					
209-1 Sprinkler Water					
Sprinkler Other	\$3,700		\$3,700		0%
211 Furnace	\$500		\$500		0%
212 Generators	\$1,350		\$1,350		0%
214 Cable Internet Access	\$2,500		\$2,500		0%
215 Lawn Care	\$3,800		\$3,800		0%
216 Natural Gas	\$10,000		\$10,000		0% Reduction
222 Sewer Taxes	\$800	\$50	\$850		6%
221 Snow Removal	\$6,000		\$6,000		0%
213 Station Phones	\$1,900		\$1,900		0%
224 Domestic Water	\$1,000		\$1,000		0%
225 Door Security System	\$0		\$0		#DIV/0!
225 Fire Alarm Monitoring	\$0	\$1,500	\$1,500		#DIV/0!
Total 200 Facilities	\$94,075	\$253	\$94,328		0%
					\$10,000 for the new installed system and \$1,296 annual charge
					TN is no longer monitoring Fire Alarm Systems

**Warehouse Point Fire District
Proposed Budget
FY 2021-2022**

July 1, 2021 - June 30, 2022 **FY 2020/2021** **FY 2021/2022**

	Budget	Adjusted	% of Change	Notes
300 Fire Equipment				
301 Breathing Apparatus flow testing	\$2,000	\$1,589	79%	Flow Test Cost in 20/21 was \$3,384
302 Breathing Apparatus Replacement	\$6,000	\$6,000	0%	
303 Radio Communications	\$1,000	\$1,000	0%	
304 Extinguishing agents	\$500	\$500	0%	
306 Haz Mat Materials	\$1,000	\$1,000	0%	
307 Hose and Ladders Replacement Testing	\$2,000	\$2,000	0%	
308 Medical Equipment	\$500	\$1,700	340%	Cost of medical equipment has increased due to COVID
309 Nozzles and Valves	\$1,000	\$1,000	0%	
310 Protective Clothing	\$15,000	\$15,000	0%	
305 FSM Uniforms	\$2,000	\$2,000	0%	
311 Rescue Equipment	\$1,600	\$1,600	0%	
312 Safety Equipment	\$500	\$500	0%	4 Gas meters need to be replaced current meters are obsolete
Total 300 Fire Equipment	\$33,100	\$3,289	10%	

	Budget	Adjusted	% of Change	Notes
400 Fire Apparatus				
401 Fire Pumps / Annual Testing	\$6,000	\$6,000	0%	
401-1 Pump Testing				
401 Fire Pumps / Annual Testing- Other	\$32,000	\$32,000	0%	
402 General Repairs & Maintenance				
404 Vehicle Fuel				
404-1 Diesel Fuel				
404-2 Unleaded	\$7,000	\$7,000	0%	
404 Vehicle Fuel-Other				
405 Ward No Smoke Filters	\$0	\$0	#DIV/0!	Smoke Filters for each truck to filter exhaust carcinogens
Total 400 Fire Apparatus	\$45,000	\$0	0%	

**Warehouse Point Fire District
Proposed Budget
FY 2021-2022**

Revised 2/23/2021

July 1, 2021 ~June 30, 2022		FY 2020/2021		FY 2021/2022	
	Budget	Adjusted	% of Change		Notes
600 Training					
606 Professional Development	\$4,000	\$4,000	0%		
601 Fire Fighter training	\$3,000	\$1,000	33%		
604 Medical / Hazmat Training	\$1,000	\$1,000	0%		
605 Training Equipment & Supplies	\$600	\$600	0%		
Total 600 Training	\$8,600	\$9,600	12%		
700 Compensation					
714 Extra Duty Fire Watch	\$38,000	\$38,000	0%		
66000 Payroll Expenses	\$17,000	\$17,000	0%		
701 Administrative Assistant	\$2,000	\$2,000	0%		
703 Chief Engineer	\$10,000	\$10,000	0%		
711 Assistant Fire Chief Stipend	\$26,000	\$26,000	0%		
706 Fire Chief	\$235,377	\$235,377	0%		
707 FSM Hours	\$5,000	\$5,000	0%		
708 FSM Call Back Hours	\$5,000	\$5,000	0%		Additional Hours for Call Back. Not Budgeted FY-20/21
709 Incentive / Stipends	\$30,000	\$30,000	0%		
Total 700 Compensation	\$358,377	\$363,377	1%		
1200 Fire Marshal					
1202 FM Cellular Phone	\$1,460	\$1,460	0%		
1203 Fire Inspectors	\$16,920	\$16,920	0%		
1204 Fire Marshal	\$29,120	\$29,120	0%		
1209 Fire Marshal Training	\$1,025	\$1,025	0%		
1208 FMO Uniforms Protective Clothing	\$1,000	\$1,000	0%		
1207 FMO Postage Legal Fees	\$500	\$500	0%		
1205 Mileage Reimbursement	\$500	\$500	0%		
1206 FM Books / Materials	\$3,000	\$3,000	0%		
Total 1200 Fire Marshal	\$53,525	\$53,525	0%		
Total Budget	\$733,489.00	\$928,405	26.57%		
Capital Improvement Projects	\$100,000		0%		
Total Budget including CIP	\$833,489	\$928,405	23%		