

Warehouse Point Fire District
Meeting Minutes
Monday, June 3, 2024
Station 138, 89 Bridge Street East Windsor
Time: 7 pm

Call to Order: 7 pm

Attendance: Rachel Safford, John Burnham, Charlie Miller, Charlie Nordell, Austin Holden, Kevin Clynch

Public Session: NA

Added Agenda Items: NA

Treasurer Report: We are in the last month of the current fiscal year. The Chief has been monitoring the budget very closely. We believe we will end the year in the black. We have two outstanding bills that we are still waiting for. The audit for the past two years and a big repair on one of the fire trucks. These should be paid out of this fiscal year. Motion to approve the treasurer report as presented John Burnham, Austin Holden second. All in favor

Clerks Report:

Motion to approve the annual meeting minutes from May 6, 2024, Charlie Nordell, Austin Holden second. All in favor

Motion to approve the regular meeting minutes from May 6, 2024, Charlie Nordell, John Burnham second. All in favor

Motion to allow Rachel to sign the check log from 5-6-24/6-3-24 John Burnham, Austin Holden second. All in favor

Chairperson's Report: NA

New Business:

-Discuss and act on the delegation of District Clerk duties:

Motion to delegate district clerk duties to Jill Caron the Administrative Assistant Austin Holden, and Kevin Clynch second. All in favor

-Discussion and act on Insurance renewal quotes:

Discussion of current/new provider and coverage. Our current policy doesn't fully cover all the staff as we now have more paid staff, admin, etc. The new policy and increase to worker comp would be an additional \$9,286.00. Motion to enter to into an agreement with ESIP for the District insurance for the fiscal year 2024-2025 John Burnham, Austin Holden second. All in favor

Old Business:

-Lawn and snow removal equipment: Review of lawn equipment brochures, discussion of need, cost. The budgeted amount for lawn and snow is \$23,000.00. To enter into a contract for purchase or to spend more than what is budgeted we would need to have a district meeting and vote. Motion to approve the purchase of lawn and snow equipment totaling \$40,000.00 John Burnham, Charlie Nordell second.

Discussion: a review of current cost, and need for large equipment. One option is to leave it as is. Get bids for snow at a per-storm cost.

All opposed

Item will be kept on the agenda for further discussion and action.

Fire Marshal Report: 19 inspections for May

FM Austin, Ardel, and Daniel have all started a new three-year cycle for training hours. Discussion of current projects, complaints, and construction. The Knox Box project will be \$8,047.62. Motion to approve the FM report as presented John Burnham, Austin Holden second. All in favor

Fire Chief's Report: 68 calls in May

We have been responding to more medical due to staffing changes at the EWAA. We are reviewing policy for the upcoming changes in the department. The recruitment for calls on I 91 has stopped for this fiscal year. It should resume in July. We are still waiting for \$1500.00. the budget for fiscal year 2024-2025 is complete. The fire marshal's office has added another day for Scott. This was not budgeted for, there is money in the FM Austin line for this fiscal year. This needs to be looked at for the next fiscal year. FM Austin has agreed to monitor the hours of the FM office. The Anderson family was given the money that was raised by all the first responders in East Windsor. The radio project is moving forward. I will be attending a bond meeting on Friday at the Legislative Office in Hartford. The Drone project is also moving forward. Motion to approve the Chiefs report as presented John Burnham, Austin Holden second. All in favor

Correspondence: NA

Public Session: NA

Executive Session: NA

Adjournment: Motion to adjourn the meeting at 8:16 Charlie Nordell, Charlie Miller second. All in favor

Submitted by Jill Caron